

**ADDISON TOWNSHIP
ZONING COMPLIANCE PERMIT APPLICATION**

****Section 27.05 of Zoning Ordinance #300 Attached****

TO BE COMPLETED BY THE APPLICANT

1. Applicant Information

Name(s) _____

Mailing Address _____

Residential Address (if different) _____

Phone # _____ Cell # _____

Facsimile # _____ Best time(s) to call _____

2. Property Address _____

Parcel Identification # 05 _____ - _____ - _____

3. Proposed Use(s): Describe the proposed use(s) of the property below and activities proposed for the property

Check any (all) of the proposed uses that apply to your property:

- Construction of a house
- Addition to a house
- Construction or placement of an accessory structure or garage
- Start a home based business
- Construction/Placement of an agricultural building
- Moving, altering, repairing a structure
- Excavation
- Other (please identify other proposed uses on the lines which follow):

ADDISON TOWNSHIP ZONING COMPLIANCE PERMIT -

Official Use Only – Application received by: _____

Date Received _____ **Fee Paid** _____

Receipt # _____ **Check #** _____

Application Routed to: _____ **Clerk** _____ **Building Inspector** _____ **Planner** _____
_____ **Other** (indicate others to whom the application was routed) _____

Date of Approval - _____ **Permit #** _____ **Indicate activity(ies) for which the zoning compliance permit has been issued – if plans or attachments pertain please indicate date of such plans/drawings (and attach a copy of each)**

Building Official Signature _____ **Date** _____

Date of Denial* - _____ (Specify reasons below)

- ___ Application incomplete (see circled items missing)
- ___ Not permitted in current zoning district
- ___ Special use permit required
- ___ Zoning variance required
- ___ Other permit required (specify) _____
- ___ Denied for the following reason(s) _____

Building Official Signature _____ **Date** _____

ADDISON TOWNSHIP ZONING COMPLIANCE PERMIT APPLICATION –

Proof of ownership must be submitted with application (deed, land contract, or similar document). ALL property owners are required to sign application. If the applicant is not the owner of record, a signed notarized letter authority and authorization from the property owner(s) to act as agent shall be submitted with the application.

X. AFFIDAVIT and permission for the township, county and state officials (and those acting on behalf of those officials) to enter property in conjunction with a review of this application:

I (We) swear that the information contained in this application are true at the date of this application and if found to be untrue will void any approval of this application. Approval of this application does not imply compliance with any township, county or state regulation pertaining to future use of the property that is the subject of this application and only conveys to the applicant, a confirmation (if application is approved) that the state use(s) of the subject property as proposed is (are) in permitted activities in the zoning district wherein the proposed use is located. Any permit issued following approval of this application is subject to any and all ordinances in effect at the time of the issuance on any subsequent permit. If any changes are made to the property in question after the date of this application is received by the township, including ownership change, such changed, I (We) acknowledge that a zoning compliance permit issued under the provisions of section 27.05 of Zoning Ordinance #300 shall be valid for a period of six months following the date of issuance.

Property Owner Signature _____ Date Signed _____

Property Owner Signature _____ Date Signed _____

Property Owner Signature _____ Date Signed _____

Property Owner Signature _____ Date Signed _____

or

Authorized Agent Signature _____ Date Signed _____

APPENDIX A----ZONING (EXCERPT)**Section 27.05. - Zoning compliance permits.**

It shall be unlawful to begin excavating, constructing (building), moving, altering or repairing any structure, including accessory buildings, until the building inspector has issued a *zoning compliance* permit for such work, said permit including a certification of his opinion that the plans, specifications and intended use of such structure conforms in all respects to the provisions of this ordinance and the township building code. The term "altered" and the term "repaired" shall include any changes in structural parts, stairways, type of construction, type, class or kind of occupancy, light or ventilation, means of egress and ingress, or other changes affecting or regulated by the township building code, Housing Law of Michigan [Public Act No. 167 of 1917 (MCL 125.401 et seq.)], or this ordinance, except for minor repairs or changes not involving any of the aforesaid features. In addition, it shall be unlawful to change the use of land or use or occupancy of any building, or to extend any use on any lot on which there is a nonconforming use, until the building inspector has issued a *zoning compliance* permit. In all cases where a building permit is required, application for a *zoning compliance* permit shall be made coincident with the application for a building permit; in all other cases, application shall be made not less than five (5) business days prior to the time when a new or enlarged use of a building or premises or part thereof is intended to begin. This application shall be made in writing to the building inspector on forms provided by the township for that purpose. A record of all such applications shall be kept on file by the building inspector. Any *zoning compliance* permit issued under the provisions of this ordinance shall be valid for a period of six (6) months following the date of issuance thereof. When the building inspector receives an application for a *zoning compliance* permit which requires a board of appeals variance or other approval, he or she shall so inform the applicant.